



THE STATE  
of **ALASKA**

Department of Commerce, Community, and Economic Development  
Division of Corporations, Business and Professional Licensing

**BAH**

FOR DIVISION USE ONLY

**Board of Barbers and Hairdressers**

PO Box 110806, Juneau, AK 99811

Website: [ProfessionalLicense.Alaska.Gov/BoardOfBarbersHairdressers](http://ProfessionalLicense.Alaska.Gov/BoardOfBarbersHairdressers)

**Barber and Hairdresser Student/Apprentice**

**Quarterly Report Form**

A school or apprentice instructor shall submit a report on each student/apprentice enrolled, on a form provided by the department, no later than the 15th day after the calendar quarter. This report must include the exact number of hours of theoretical and practical training completed by the student/apprentice during the previous quarter and the exact number and type of practical operations completed by the student/apprentice during the previous quarter. The quarterly report must maintain continuity from month-to-month, from the date of enrollment to the date of termination or completion of the course of instruction regardless of attendance by the student/apprentice.

**PART I Student/Apprentice Information**

<b>Student/Apprentice Name:</b>		<b>Student/Apprentice Permit Number:</b>	
<b>School or Shop Name:</b>			
<b>For the Months of:</b>		<b>Year:</b>	

**PART II Hours of Attendance**

For the Month of:					Month 1 of Quarter															Total Hours This Month:										
01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31

For the Month of:					Month 2 of Quarter															Total Hours This Month:										
01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31

For the Month of:					Month 3 of Quarter															Total Hours This Month:										
01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31

**PART III Transfer Information**

<b>Number of Hours Transferred* (If Any):</b>		<b>Name of School:</b>	
<b>Hours in Attendance:</b>		<b>Total Hours:</b>	

\*Refer to 12 AAC 09.135 regarding transfer of hours.

**PART IV Theory Hours & Rules and Regulations**

Subject	Minimum	Hours Completed This Quarter
Theory (Hours).	185	
Rules and regulations of the Alaska Board of Barbers and Hairdressers.	5	

**PART V Practical Operations**

Subject	Minimum - Hairdressers	Minimum - Barbers	Practical Operations Completed This Quarter
Wet Hair Styling and Drying, must include: Hair analysis, shampooing, finger waving or pin curl or roller set (must be done on entire head), comb-out (may be done on a mannequin).	180	30	
Thermal Hair Styling and Drying, must include: Hair analysis, blow drying, waving, straightening, hot comb and/or curling iron (may be done on a mannequin).	180	180	
Permanent Waving, must include: Hair analysis, chemical waving (may be done on a mannequin).	80	50	
Chemical Straightening, must include: Hair analysis, the use of sodium hydroxide and other base solutions.	10	10	
Hair Cutting, for wet and dry hair, must include: Hair analysis, razor, scissors, electric clippers, thinning shears.	250	400	
Hair Coloring and Bleaching, must include: Hair analysis, predisposition test, safety precautions, formula mixing, tinting, bleaching, dye removers. No credit given for color rinses. (May be done on a mannequin.)	75	75	
Scalp and Hair Treatment, must include: Hair and scalp analysis, brushing, manual and electric scalp manipulations.	10	10	
Beard Trimming.	5	50	
Beard Shaving.	-	50	
Eyebrow Arching and Hair Removal, including the use of: Wax, manual or electric tweezers, depilatories for the removal of superfluous hair.	15	-	
Makeup, must include: Skin analysis, complete and corrective makeup, application of false eyelashes.	15	-	
Manicure.	15	-	

**PART VI Signature**

I certify that the above information is true and correct to the best of my knowledge.

**Student Printed Name:**

**Student Signature:**

**Date Signed:**

**Instructor Printed Name:**

**Instructor Signature:**

**Date Signed:**