



CLK0BC048 2212

Date of issue

/ /

Your Reference Number

RETURN DATE:

Phone number

132 850

Your full name and address

Return address

Services Australia
PO Box 7800
CANBERRA BC ACT 2600

Returning your form

Return this form by sending it to the address listed above.

Fold here



Special Benefit review

Purpose of this form

This form will be used to check that you are receiving the correct entitlement. This request is a notice given under section 63 of the *Social Security (Administration) Act 1999* that requires you to complete and return this form **within 14 days**. Your payments may stop if you fail to comply with this notice by the **RETURN DATE** above.

You can complete your Special Benefit review online by logging into your Centrelink online account through myGov. myGov is a secure way to access a range of government services online with one username and password. You can create a myGov account at **my.gov.au** and link it to your Centrelink online account.

Once you are registered, we will send either an SMS or email each time your review is due. You will need to complete the review online **within 14 days** of receiving the SMS or email.

If you do not register for an online account, a review form will be posted to you.

Filling in this form

- Use black or blue pen.
- Print in BLOCK LETTERS.
- Where you see a box like this **Go to 1** skip to the question number shown. You do not need to answer the questions in between.

Returning your form

Check that all required questions are answered and that the form is signed and dated.

Return this form and any supporting documents to us **within 14 days** so we can process your application or claim. If you cannot do this **within 14 days**, you must contact us at the earliest possible date to make an arrangement.

You can return this form and any supporting documents:

- **online** using your Centrelink online account. For more information, go to **servicesaustralia.gov.au/submitdocumentsonline**
- **by post**
- **in person** at one of our service centres, if you are unable to use your Centrelink online account.

For more information

Refer to the *Notes for Special Benefit review* page at the end of this form.

9 *Continued*

3 Family name

Given name(s)

Date of birth
 / /

For students only

Tick ONE only

Receive Youth Allowance

Claimed Youth Allowance but no payment received yet

4 Family name

Given name(s)

Date of birth
 / /

For students only

Tick ONE only

Receive Youth Allowance

Claimed Youth Allowance but no payment received yet

If you have more than 4 dependent children, provide a separate sheet with details.

10 Which of the following best describes where you live?

In a home you (and/or your partner) own or you own jointly with another person, this can include:

- paying it off (mortgage) **Go to 12**
- a caravan, transportable home or boat **Go to 12**

In a place where you (and/or your partner) pay private rent (this includes site or mooring fees) **Go to 13**

In a boarding house/hostel/ private hotel **Go to 16**

In accommodation where you pay no rent **Go to 11**

Other (for example, this could be where you (and/or your partner) do not have a fixed address) *Give details below*

.....

.....

Go to 11

11 Do you receive free meals with your accommodation?

- No **Go to 24**
- Yes **Go to 24**

12 Do you pay site, ground or mooring fees for the home you own (this could be for a caravan, transportable home or boat)?

- No **Go to 24**
- Yes *Go to next question*

13 What type of accommodation do you (and your partner) live in?

- Private house or townhouse/unit/flat
- Community housing
- Defence housing
- Caravan/cabin/mobile home
- Boat
- Boarding house/hostel/ private hotel/disability housing **Go to 16**
- Other *Give details below*

.....

.....

Go to next question

14 Do you share your accommodation with anyone other than immediate family members (for example, partner, child, parent or guardian)?

No **Go to 16**

Yes *Go to next question*

15 Read this before you answer the following question.

We need full details about your living arrangements to work out your correct payment. The answers to these questions will help us decide if we need more information from you.

Include anyone who:

- regularly stays any number of nights per week
- uses your home as a base (for example, truck drivers, miners, flight attendants or members of the armed forces).

15 Continued

Give details of each person who shares your accommodation.

Do not include immediate family members.

Person 1	Name
<input type="text"/>	
Age	
<input type="text"/>	
When did you start sharing with this person?	
<input type="text"/> / <input type="text"/> / <input type="text"/>	
What is your relationship to this person?	
<input type="text"/>	
Have you shared accommodation at another address with this person?	
No <input type="checkbox"/>	
Yes <input type="checkbox"/>	
Have you and this person previously lived together as a couple (for example, married, partnered, de facto or in a registered relationship)?	
No <input type="checkbox"/>	
Yes <input type="checkbox"/>	
SS293	
Do you and this person share the parent/guardianship of any children?	
No <input type="checkbox"/>	
Yes <input type="checkbox"/>	
SS284	
Have you and this person ever had any joint financial commitments (for example, joint bank account, mortgage or other loans)?	
No <input type="checkbox"/>	
Yes <input type="checkbox"/> Give details below	
SS284 <input type="text"/>	
If you participate in activities jointly with this person, are you considered to be a couple?	
No <input type="checkbox"/>	
Yes <input type="checkbox"/> Give details below	
SS284 <input type="text"/>	
Are you concerned about your safety if forms are issued to this person?	
No <input type="checkbox"/>	
Yes <input type="checkbox"/>	

Person 2	Name
<input type="text"/>	
Age	
<input type="text"/>	
When did you start sharing with this person?	
<input type="text"/> / <input type="text"/> / <input type="text"/>	
What is your relationship to this person?	
<input type="text"/>	
Have you shared accommodation at another address with this person?	
No <input type="checkbox"/>	
Yes <input type="checkbox"/>	
Have you and this person previously lived together as a couple (for example, married, partnered, de facto or in a registered relationship)?	
No <input type="checkbox"/>	
Yes <input type="checkbox"/>	
SS293	
Do you and this person share the parent/guardianship of any children?	
No <input type="checkbox"/>	
Yes <input type="checkbox"/>	
SS284	
Have you and this person ever had any joint financial commitments (for example, joint bank account, mortgage or other loans)?	
No <input type="checkbox"/>	
Yes <input type="checkbox"/> Give details below	
SS284 <input type="text"/>	
If you participate in activities jointly with this person, are you considered to be a couple?	
No <input type="checkbox"/>	
Yes <input type="checkbox"/> Give details below	
SS284 <input type="text"/>	
Are you concerned about your safety if forms are issued to this person?	
No <input type="checkbox"/>	
Yes <input type="checkbox"/>	

Person 3	Name
<input type="text"/>	
Age	
<input type="text"/>	
When did you start sharing with this person?	
<input type="text"/> / <input type="text"/> / <input type="text"/>	
What is your relationship to this person?	
<input type="text"/>	
Have you shared accommodation at another address with this person?	
No <input type="checkbox"/>	
Yes <input type="checkbox"/>	
Have you and this person previously lived together as a couple (for example, married, partnered, de facto or in a registered relationship)?	
No <input type="checkbox"/>	
Yes <input type="checkbox"/>	
SS293	
Do you and this person share the parent/guardianship of any children?	
No <input type="checkbox"/>	
Yes <input type="checkbox"/>	
SS284	
Have you and this person ever had any joint financial commitments (for example, joint bank account, mortgage or other loans)?	
No <input type="checkbox"/>	
Yes <input type="checkbox"/> Give details below	
SS284 <input type="text"/>	
If you participate in activities jointly with this person, are you considered to be a couple?	
No <input type="checkbox"/>	
Yes <input type="checkbox"/> Give details below	
SS284 <input type="text"/>	
Are you concerned about your safety if forms are issued to this person?	
No <input type="checkbox"/>	
Yes <input type="checkbox"/>	

If you share with more than 3 other people, provide a separate sheet with details.

16 Do you (and/or your partner) pay for board and/or lodgings?

Board means you (and/or your partner) are provided with some regular meals.
Lodgings means no meals are provided to you (and/or your partner).

- No **Go to 18**
Yes **Go to next question**

17 Can you separate the amounts you (and/or your partner) pay for board and/or lodgings?

No Total board and lodgings charged per day, week, fortnight, 4 weeks or calendar month

\$ _____ per

Go to 19

Yes Amount paid for board (meals) per day, week, fortnight, 4 weeks or calendar month

\$ _____ per

Amount paid for lodgings (accommodation only) per day, week, fortnight, 4 weeks or calendar month

\$ _____ per

Go to 19

18 How much do **you** (and/or **your partner**) pay per day, week, fortnight, 4 weeks or calendar month (for example, rent, maintenance or site fees)?

This would be the total you (and/or your partner) pay for the property minus any subsidy/rebate, rent amount claimed as a business expense for taxation purposes OR contribution from another person or organisation.

\$ _____ per

19 When did you (and/or your partner) start paying this amount?

____ / ____ / ____

20 Do you (and your partner) live in a boarding house, hostel, private hotel, hospital or disability housing?

- No **Go to next question**
Yes **Go to 22**

21 What is the **total amount** of rent charged for the property per day, week, fortnight, 4 weeks or calendar month?

\$ _____ per

22 Details of your landlord, authorised agent or person you (and/or your partner) pay rent to

Full name

Address


Postcode

Contact phone number

23 Do you (and/or your partner) have a current lease or tenancy agreement with written evidence of the **current** amount of rent, fees, lodgings or board and lodgings you (and/or your partner) pay?

No **Go to next question**

Yes

 Provide a full copy of your signed lease or tenancy agreement.

24 Do you (and/or your partner) own any house or land, including outside Australia, other than where you normally live?

No **Go to 27**

Yes Give details below

Address of property

Postcode

Country (if not in Australia)

25 Do you (and/or your partner) receive rent from property?

No **Go to 27**

Yes Give details below

Gross income	Your share
\$ _____ per week	\$ _____
From whom?	
Name	

Address	
_____ _____ _____ Postcode	

26 Is the property mortgaged?

No Go to next question

Yes Give details below

Amount owing	Interest rate
\$ <input type="text"/>	<input type="text"/> %

If you (and/or your partner) have more than one rental property, provide a separate sheet with details, as required in questions 24, 25 and 26.

27 Do you (and/or your partner) receive income from boarders or lodgers (other than your immediate family)?

No Go to next question

Yes Give details below

boarders <input type="checkbox"/>	lodgers <input type="checkbox"/>
Gross amount received	Your share
\$ <input type="text"/> per week	\$ <input type="text"/>

28 Has your visa changed since you started receiving a Special Benefit payment? (If you are a dependent child, has your parent's/guardian's visa changed?)

No Go to next question

Yes Most recent visa details

Visa sub class	Date visa granted
<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>

29 Have you (and/or your partner) been employed since your benefit payments started?

No Go to next question

Yes Give details below

Provide payslips or a letter from your (and/or your partner's) employer.

Name of present employer

Address

Postcode

Gross amount paid at present	Gross paid in last 3 months
\$ <input type="text"/> per week	\$ <input type="text"/>

If self-employed, the net earned before tax in the last financial year. Work by

\$ You Your partner

If you (and/or your partner) have more than one present employer, provide a separate sheet with details.

30 Give details below of all accounts held by you (and/or your partner) in banks, building societies or credit unions, including accounts held overseas.

Include savings accounts, cheque accounts, term deposits, joint accounts, accounts you hold in trust or under any other name, or money held in church or charitable development funds. Accounts and term deposits outside Australia should be included, with the current balance in the type of currency in which it is invested. We will convert this into Australian dollars.

Do not include shares, managed investments or an account used exclusively for funding from the National Disability Insurance Scheme.

Provide proof of all account balances (for example, account statement(s), **not ATM slips**, showing transactions for the last 3 months) **for yourself and your partner, or your payment may stop.**

1 Name of bank, building society or credit union

Account number (this may not be your card number)

Balance of account

Currency if not AUD

Your share % Partner's share %

2 Name of bank, building society or credit union

Account number (this may not be your card number)

Balance of account

Currency if not AUD

Your share % Partner's share %

3 Name of bank, building society or credit union

Account number (this may not be your card number)

Balance of account

Currency if not AUD

Your share % Partner's share %

If you (and/or your partner) have more than 3 accounts, provide a separate sheet with details.

31 Do you (and/or your partner) have any cash?

Include money on hand, whether held at your home or any other place such as a safety deposit box.

Do not include

- money held in banks, building societies and credit unions
- money held for shopping and other day-to-day expenses.

No Go to next question

Yes How much cash do you have?

You

\$

Your partner

\$

32 Do you (and/or your partner) have any bonds, shares or debentures?

No Go to next question

Yes Give details below

33 Do you (and/or your partner) have any interest in a deceased estate?

No Go to next question

Yes Give details below

34 Have you (and/or your partner) applied for, or do you (and/or your partner) receive compensation, insurance and/or damages?

No Go to next question

Yes Give details below

1 Type of payment	
<input type="text"/>	
Who pays it?	
<input type="text"/>	
Amount received	How often (for example, weekly)
\$ <input type="text"/>	<input type="text"/>
The incapacity for which it is paid	
<input type="text"/>	
Received by	
You <input type="checkbox"/> Your partner <input type="checkbox"/>	

2 Type of payment	
<input type="text"/>	
Who pays it?	
<input type="text"/>	
Amount received	How often (for example, weekly)
\$ <input type="text"/>	<input type="text"/>
The incapacity for which it is paid	
<input type="text"/>	
Received by	
You <input type="checkbox"/> Your partner <input type="checkbox"/>	

If there are more than 2 payments, provide a separate sheet with details.

35 Do you (and/or your partner) receive any other income from a government department or from any other source NOT shown in earlier questions?

See Notes B, C and D in the **Notes** on page 11 for other types of income and investments you must tell us about.

Include pensions from other countries, benefits, allowances, superannuation, compensation and war related payments.


Note: You must include details of pensions, allowances and other payments even if they are not taxable in the country of payment.

Do not include for you (and/or your partner and/or your child(ren)):

- funding from the National Disability Insurance Scheme.

No Go to next question

Yes Give details below

 Provide a document from the issuing authority or agency which gives details including the amount in the foreign currency (for example, latest pension certificate) for each payment.

1 Source of income

Amount received How often
(for example, weekly)

\$

Received by

You Your partner

2 Source of income

Amount received How often
(for example, weekly)

\$

Received by

You Your partner

If there are more than 2 payments, provide a separate sheet with details.

36 Have your (and/or your partner's) assets changed since you claimed Special Benefit?

No

Yes

37 Read the **Notes** on page 11 before you answer this question on other changes that may affect your benefit.

Have any of these changes occurred?

No Go to next question

Yes Give details below

38 Do you (and/or your partner) receive any regular financial or other form of assistance from any person?

For example, free board or lodging, continued support from the person who gave you an assurance of support.

No Go to 40

Yes Go to next question

39 What assistance is given by another person?

If an assurance of support was signed to allow you (and/or your partner) to stay in Australia you should include any assistance given to you (and/or your partner) by the person who signed it.

Assistance given to

You Your partner

40 Is there someone who could provide regular financial assistance?

No Go to next question

Yes Give details below

41 Have you been outside Australia since your Special Benefit commenced?

No Go to 43

Yes Go to next question

42 Between what dates were you outside Australia?

From To

/ /

/ /

Privacy notice

43 You (and your partner) need to read this

Privacy and your personal information

The privacy and security of your personal information is important to us, and is protected by law. We need to collect this information so we can process and manage your applications and payments, and provide services to you. We only share your information with other parties where you have agreed, or where the law allows or requires it. For more information, go to servicesaustralia.gov.au/privacy

Declaration

44 I declare that:

- the information I have provided in this form is complete and correct.

I understand that:

- Centrelink can make relevant enquiries to make sure I receive the correct entitlements.
- giving false or misleading information is a serious offence.

Your signature



Date

Your partner's signature



Date

Definition of a partner

If you have a partner, we generally consider you a member of a couple. Under social security and family assistance law, we consider you a member of a couple if you are either:

- married
- in a registered relationship
- in a de facto relationship.

We may still consider you a member of a couple if you are not physically living with your partner. For example, your partner may fly-in fly-out or live away for work, like military or oil rig workers.

For more information, go to servicesaustralia.gov.au/moc

Changes you must tell us about

Tell us as soon as you can, if any of the following events occur. If you do not tell us, you may be overpaid, and we will have to ask for a refund.

- If you start to receive free board and/or lodging.
- If you stop paying for rent, lodging or for board and lodging.
- If the amount you pay for rent or for lodging or board and lodging changes.
- If you start to pay rent to a Commonwealth or public housing authority.
- If you or your partner are paid income at a weekly rate higher than you last told us.
(See the INCOME details in the next column).
- If you or your partner are granted payment from:
 - Centrelink
 - Department of Veterans' Affairs
 - any other government or authority outside Australia.
- If you start work or start a business.
- If you enrol at an educational institution.
- If you marry, are in or commence a registered or de facto relationship, reconcile with a former partner, start living with someone as their partner.
- If you separate from your partner.
- If your partner dies.
- If you stop maintaining your partner.
- If you or your partner intend to leave Australia.
- If your or your partner's visa status has changed.
- If you are a dependent child and your parent's/guardian's visa has changed.
- If a child or dependent student for whom we pay you Family Tax Benefit:
 - turns 16 or 18 years of age, or
 - leaves your care and control, or
 - stops being maintained by you, or
 - marries, is in or commences a registered or de facto relationship, reconciles with a former partner, starts living with someone as their partner, or
 - leaves Australia, or
 - dies.
- If a dependent student aged 16 years or over, but under 18 years of age:
 - stops full-time studies
 - claims payment, starts to receive payment, or payment is received on their behalf, under Youth Allowance.

You should also tell us:

- If you change your postal address or the address where you live.
- If you start to pay for rent, lodging or for board and lodging.
- If you want your payment made to:
 - an account, or
 - a different account at a bank, building society or credit union.
- If an additional child is born or comes into your care and control.

INCOME

Income which must be declared includes any type of payment, gift or benefit you and/or your partner were paid from any source.

Income includes the following:

A. Income from investments

- bank/credit union/building society accounts
- shares/bonds/interest bearing deposits/debentures
- stocks/fixed deposits/fixed trusts
- money on loan.

We use the value of your investment to work out your deemed income. Actual income is not counted.

Deeming means assuming that bank accounts and other financial investments are earning a certain amount of income regardless of the actual amount they are earning.

B. Income from government

- any payment from a government department, including
 - Department of Veterans' Affairs
 - education assistance such as Austudy.

C. Income from employment

- salary/wages/commission
- superannuation
- retiring allowance
- long service leave/annual leave and public holiday payment
- sick pay.

D. Income from other sources

- compensation
- maintenance for yourself
- pension/income from outside Australia
- child support for children in your care
- gifts or allowances of a regular nature
- allocated pensions/annuities
- managed investments
- trusts
- income from a deceased estate
- life interest
- royalties
- sickness or accident insurance
- profit from a farm, real estate or business.

E. Assistance from other sources

- free board and/or lodging
- provision of clothing, medication or other necessities.

Income does NOT include the following:

- family tax benefit, child disability allowance, orphan's pension
- funeral benefit
- taxation refunds
- Commonwealth hospital, medical, dental or pharmaceutical benefits
- refund from a registered health organisation
- pay and allowances received by Australian Army, Navy and Air Force reservists (but not pay and/or allowances for continuous full-time service).
- funding from the National Disability Insurance Scheme.

Information in other languages

To speak to us in other languages, call **131 202**.

We can translate documents you need for your claim or payments for free.

English

To speak to us in a language other than English, call **131 202**. Call charges apply. Calls from mobile phones may be charged at a higher rate. Go to **humanservices.gov.au** and select the language button to find information in your language.

Amharic

እኛን በአማርኛ ለማነጋገር በስልክ **131 202** ይደውሉ። የስልክ ጥሪው ይከፈልበታል። በሞባይል አድርገው ሲደውሉ ብዙ ጥጋ ሊያስከፍልዎት ይችላል። በራስዎ ቋንቋ የተዘጋጁ መረጃዎችን ለማግኘት በድረ ገጽ **humanservices.gov.au** ላይ ገብተው አማርኛ የሚለውን ቋንቋ መምረጥ ነው።

Arabic

للتحدث إلينا باللغة العربية، اتصل بالرقم **131 202**. تنطبق رسوم على المكالمات. وقد يتم خصيل رسوم بمعدل أعلى على المكالمات الجارة من الهواتف النقالة. اذهب إلى الموقع **humanservices.gov.au** واختار زر اللغة للعثور على معلومات بلغتك.

Farsi

برای اینکه با ما به زبان فارسی صحبت کنید، به شماره **131 202** تلفن کنید. تلفن زدن برایتان هزینه خواهد داشت و از گوشی‌های همراه ممکن است هزینه بیشتری داشته باشد. برای دریافت اطلاعات به زبان خودتان از وب سایت **humanservices.gov.au** دیدن کرده و روی دکمه زبان کلیک کنید.

Filipino

Upang kausapin kami sa Filipino, tawagan ang **131 202**. May bayad ang mga tawag. Ang mga tawag sa teleponong mobil ay maaaring mas mataas na bayad. Pumunta kayo sa **humanservices.gov.au** at piliin ang buton sa wika upang hanapin ang impormasyon sa inyong wika.

Punjabi

ਸਾਡੇ ਨਾਲ ਪੰਜਾਬੀ ਵਿੱਚ ਗੱਲਬਾਤ ਕਰਨ ਲਈ – **131 202** ਤੇ ਕਾਲ ਕਰੋ। ਇਹ ਫੋਨ ਕਰ ਦੇ ਪੈਸੇ ਲਗਦੇ ਹਨ। ਮੋਬਾਇਲ ਫੋਨ ਤੋਂ ਕੀਤੀਆਂ ਜਾਣ ਵਾਲੀਆਂ ਕਾਲਾਂ ਵੱਧ ਰੇਟ ਤੇ ਚਾਰ ਕੀਤੀਆਂ ਜਾ ਸਕਦੀਆਂ ਹਨ। **humanservices.gov.au** ਤੇ ਜਾਓ ਅਤੇ ਆਪਣੀ ਭਾਸ਼ਾ 'ਚ ਜਾਣਕਾਰੀ ਦਾ ਪਤਾ ਲਗਾਉਣ ਲਈ ਭਾਸ਼ਾ ਵਾਲੇ ਬਟਨ ਨੂੰ ਸਲੈਕਟ ਕਰੋ।

Russian

Чтобы поговорить с нами по-русски, позвоните по номеру **131 202**. Это платный звонок. Плата за звонки с сотовых телефонов может взиматься по более высокому тарифу. Чтобы найти информацию на Вашем языке, зайдите на сайт **humanservices.gov.au** и нажмите на кнопку с языком.

Somali

Si aad noogula hadasho Soomaali, waxaad wacdaa **131 202**. Qarashka wicitaanka ayaa jiraya. Wicitaanada laga soo waco taleefanada Moobaylada waxaa laga qaadayaa qiyaas sare. Ka eeg **humanservices.gov.au** waxaadna doorataa batanka luqadda si aad macluumaadka ugu hesho luqaddaada.

Spanish

Para hablar con nosotros en español, llame al **131 202**. Llamada tarifada. Llamadas desde teléfonos móviles pueden estar sujetas a cargos adicionales. Visite **humanservices.gov.au** y seleccione el botón de idioma para encontrar información en su lengua.

Tamil

தமிழ் மொழியில் எங்களிடம் பேச, **131 202** என்ற எண்ணில் அழையுங்கள். அழைப்புக் கட்டணங்கள் பொருந்தும். மொபைல் ஃபோன்களிலிருந்து அழைப்பதற்கு அதிகக் கட்டணம் விதிக்கப்படலாம். தகவல்களை உங்கள் மொழியில் காண, **humanservices.gov.au** என்ற வலைத்தளத்திற்கு சென்று, உங்கள் மொழி பொத்தானைத் தேர்ந்தெடுங்கள்.

Turkish

Bizimle Türkçe konuşmak için **131 202** numaralı telefonu arayınız. Aramalar ücretlidir. Cep telefonlarından yapılan aramalar daha yüksek bir ücrete tabi olabilirler. Kendi lisanınızda bilgi bulabilmek için **humanservices.gov.au** internet sitesine girip ilgili lisanin düğmesine basınız.

Vietnamese

Muốn nói chuyện với chúng tôi bằng tiếng Việt, xin gọi số **131 202**. Các cuộc gọi sẽ bị tính cước phí. Gọi bằng điện thoại di động có thể bị tính theo giá cao hơn. Hãy vào trang mạng **humanservices.gov.au** và chọn nút ngôn ngữ để tìm thông tin bằng ngôn ngữ của quý vị.