



# Maricopa County Justice Courts, Arizona

CASE NUMBER: \_\_\_\_\_

Plaintiff(s) Name / Address / Email / Phone

Defendant(s) Name / Address / Email / Phone

Attorney for Plaintiff(s) Name / Address / Email / Phone

Attorney for Defendant(s) Name / Address / Email / Phone

## DESIGNATION OF RECORD ON APPEAL (CIVIL)

The appellant herein is the ☐ Plaintiff ☐ Defendant.

The record on appeal shall consist of originals or certified copies of the following items:

1. The NOTICE OF APPEAL
2. The docket of proceedings
3. Documentation or record of payment of bonds
4. The COMPLAINT, ANSWER, COUNTER or CROSS-CLAIMS, any amendments and all proofs of service
5. The JUDGMENT, ORDER or other ruling that is the subject of this appeal or cross-appeal

Unless otherwise designated, the record shall also include:

Check if you  
DO NOT  
want to be included Initial

- |  |                          |       |
|--|--------------------------|-------|
| 6. Written motions, responses and replies..... | <input type="checkbox"/> | _____ |
| 7. Exhibits (admitted or not).....             | <input type="checkbox"/> | _____ |
| 8. The record or transcript of the trial.....  | <input type="checkbox"/> | _____ |

Or, if it is requested that any of these items not be included in the record, so indicate by checking the box to the right of the record not to be included, if any, and initial.

Unless otherwise designated or requested by the Superior Court, the record on appeal shall not include: Notices of appearance; discovery disclosures; motions; notices of defense; subpoenas; notices of motion hearings and trial settings; voir dire; jury instructions and general correspondence.

In addition to the items noted above, I request that the following documents also be included in the appeal record:

Date: \_\_\_\_\_  
☐ Appellant ☐ Appellee

I CERTIFY that I delivered / mailed a copy of this DESIGNATION OF RECORD ON APPEAL to:

☐ Plaintiff at the above address ☐ Plaintiff's attorney ☐ Defendant at the above address ☐ Defendant's attorney

☐ Other parties herein:

Date: \_\_\_\_\_ By \_\_\_\_\_  
Clerk