

# Plan-to-Plan Direct Rollover Form

**Use this form to:** Perform a rollover from your previous employer-sponsored retirement plan at Fidelity to your current employer-sponsored retirement plan at Fidelity.

## 1. Account Owner (Participant) *Includes current or former employee, beneficiary, or qualified alternate payee.*

Phone numbers are for questions about this transaction only; they do not update your account information. ▶

If you are married, your spouse may need to sign this form. Ask your employer or Fidelity. ▶

|                          |               |                                                               |  |
|--------------------------|---------------|---------------------------------------------------------------|--|
| Name                     |               | Social Security or Taxpayer ID Number<br>Required Information |  |
|                          |               |                                                               |  |
| Date of Birth MM-DD-YYYY | Evening Phone | Daytime Phone                                                 |  |
|                          |               |                                                               |  |

Married Not married

Please provide a valid phone number where you can be reached, as Fidelity may need to contact you regarding this request.

## 2. Complete the Following Steps Describing the Rollover

### Step 1: Payment Option: Lump-Sum Rollover FROM the following plan:

|                       |             |
|-----------------------|-------------|
| Name of Employer Plan | Plan Number |
|                       |             |

### Step 2: Rollover INTO the following plan using my rollover mix on file. If no rollover mix is on file, use my deferral mix; if no deferral mix, then use the plan's default fund:

|                       |             |
|-----------------------|-------------|
| Name of Employer Plan | Plan Number |
|                       |             |

#### Plan Sponsor Verification of the "INTO" plan

This signature must be from an authorized representative of the employer of the "INTO" plan.

|                                            |                          |                 |
|--------------------------------------------|--------------------------|-----------------|
| Name of Plan Representative (please print) | Representative Signature | Date MM-DD-YYYY |
|                                            |                          |                 |

## 3. After Tax/Roth

### Step 3: If you have not made after-tax or Roth contributions to your retirement account or you intend to roll over 100% of your distribution to the "INTO" plan referenced above, please SKIP THIS SECTION.

#### After Tax Contributions (excluding Earnings)

Rollover to an IRA at Fidelity.

|                |
|----------------|
| Account Number |
|                |

Rollover to an IRA with a different custodian.

|                                                                    |
|--------------------------------------------------------------------|
| IRA Custodian: The check will be made payable to the IRA Custodian |
|                                                                    |

Send a check directly to me as a non-rollover distribution.

#### Roth Account

Rollover to a Roth IRA at Fidelity.

|                |
|----------------|
| Account Number |
|                |

Rollover to a Roth IRA with a different custodian.

|                                                                    |
|--------------------------------------------------------------------|
| IRA Custodian: The check will be made payable to the IRA Custodian |
|                                                                    |

Send a check directly to me as a non-rollover distribution.

If you choose to have your Roth Account paid to you directly as a non-rollover distribution, taxable earnings will be subject to 20% mandatory federal income tax withholding. State taxes will also be withheld, if applicable. You may owe additional taxes besides the amount withheld. A 10% early distribution tax penalty may also apply if you are under age 59½.

#### 4. Spouse's Consent *Complete if you are married AND if required by your plan.*

The spouse's signature **MUST** either be notarized or be witnessed by a plan representative. A signature guarantee is **NOT** a notary seal. By signing below, you:

- Voluntarily consent to the distribution(s) indicated on this form, knowing that your spouse's request is not valid without your consent.
- Acknowledge that you may be giving up your right to receive assets that would otherwise go to you upon your spouse's death.
- Acknowledge that your spouse's waiver of a qualified joint and survivor annuity, if applicable, is not valid without your consent.
- Agree that if the distribution described in this form is not processed within 180 days of the date you sign this form, your consent expires.
- Acknowledge that you cannot take back your consent unless your spouse allows you to, and files a new form with Fidelity.

|                   |                 |
|-------------------|-----------------|
| Print Spouse Name |                 |
|                   |                 |
| Spouse Signature  | Date MM-DD-YYYY |
| <b>SIGN</b> ▶     | ▶               |

#### Notarization or Plan Representative Witness

(Notary only.) State of \_\_\_\_\_, in the County of \_\_\_\_\_, subscribed and sworn to before me by the above-named individual who is personally known to me or who has produced \_\_\_\_\_ as identification, that the foregoing statements were true and accurate and made of his/her own free act and deed, on \_\_\_\_ / \_\_\_\_ / \_\_\_\_.

|                                       |                 |
|---------------------------------------|-----------------|
| Print Notary/Plan Representative Name |                 |
|                                       |                 |
| Notary/Plan Representative Signature  | Date MM-DD-YYYY |
| <b>SIGN</b> ▶                         | ▶               |

▼ NOTARY SEAL/STAMP ▼

(Notary only.) My commission ends on \_\_\_\_ / \_\_\_\_ / \_\_\_\_.

#### 5. Signature and Date *Account owner/participant must sign and date.*

By signing below, you:

- Authorize Fidelity to act on all instructions given on this form.
- Accept all terms and conditions described in this form.
- Certify that all information you provided is correct to the best of your knowledge.
- Acknowledge that you have received the Special Tax Notice and, if applicable, the Forms of Benefit Notice and the Notice of the Waiver of the Qualified Joint and Survivor Annuity.

|                        |                 |
|------------------------|-----------------|
| Print Participant Name |                 |
|                        |                 |
| Participant Signature  | Date MM-DD-YYYY |
| <b>SIGN</b> ▶          | ▶               |

Unless otherwise directed, return this completed form:

##### Digitally using the NetBenefits® Mobile App

Download the NetBenefits® app through the App Store® or Google Play™ store.

**Tap: Actions > Send a Document**

Or use one of these alternate methods:

##### Regular Mail

Fidelity Investments  
PO Box 770002  
Cincinnati, OH 45277-0090

##### Overnight Mail

Fidelity Investments  
100 Crosby Pkwy, KC1E  
Covington, KY 41015