

Confirmation of imprisonment and application for payment (SU709)

centrelink

To: Services Australia

From: Correctional Centre

Email:

Fax:

Make sure you scan and send **all** pages.

Use this form if you are entering custody and need to apply for your final payment to be delivered to your bank account and avoid debt(s).

Filling in this form

You can complete this form on your computer, print and sign it.

If you have a printed form:

- Use black or blue pen.
- Print in BLOCK LETTERS.
- Where you see a box like this **Go to 1** skip to the question number shown.

1 Your Customer Reference Number (if known)

2 Your name

Mr Mrs Miss Ms Mx Other

Family name

First given name

Second given name

3 Have you been known by any other name(s)?

Include:

- name at birth
- name before marriage
- previous married name
- Aboriginal or skin name
- alias
- adoptive name
- foster name.

No **Go to next question**

Yes **Give details below**

Other name

Type of name (for example, name at birth)

If you need more space, provide a separate sheet with details.

4 Your date of birth (DD MM YYYY)

5 Your permanent address
(last address before going into custody)

Postcode

6 Your prison Identification Number

7 Details of being put into custody

I was first in custody at (police or court cells)

on (DD MM YYYY)

and transferred to (correctional centre)

on (DD MM YYYY)

8 Did you need to look for work or participate in other activities to receive your Centrelink payments?

No **Go to 10**

Yes **Go to next question**

9 Did you participate in an activity approved by us or your Employment Services Provider up until the day before going into custody?

No

Yes



CLK0SU709 2402

10 Did you do any paid work up until the day before going into custody?

No Go to next question

Yes Give details below

Name of employer		
<input type="text"/>		
Gross amount paid		
\$ <input type="text"/>		
Period paid for		
From	<input type="text"/>	<input type="text"/>
(DD MM YYYY)		
To	<input type="text"/>	<input type="text"/>
(DD MM YYYY)		

11 Read this before answering the following question.

We consider you to have a partner and be a member of a couple if you are either:

- married
- in a registered relationship. This is when your relationship is registered under a law of a state or territory.
- in a de facto relationship. This is when you and your partner are in a marriage like relationship but you are not married or in a registered relationship.

We may still consider you a member of a couple if you are not actually living with your partner.

For example, your partner may fly-in fly-out or live away for work, like military or oil rig workers.

Do you have a partner?

No Go to 13

Yes Go to next question

12 Did your partner do any paid work up until the day before you went into custody?

No Go to next question

Yes Give details below

Name of employer		
<input type="text"/>		
Gross amount paid		
\$ <input type="text"/>		
Period paid for		
From	<input type="text"/>	<input type="text"/>
(DD MM YYYY)		
To	<input type="text"/>	<input type="text"/>
(DD MM YYYY)		

13 Apart from going into custody, has there been any other changes in your circumstances such as accommodation and rent, income, family circumstances, studies or bank details?

No Go to next question

Yes Give details below

<hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>

If you need more space, provide a separate sheet with details.

14 Are you receiving Family Tax Benefit?

No Go to next question

Yes Give details below

1 Child's full name		
<input type="text"/>		
Date of birth (DD MM YYYY)	<input type="text"/>	<input type="text"/>
Date child left your care (DD MM YYYY)	<input type="text"/>	<input type="text"/>
Will this change last longer than 4 weeks?		
No <input type="checkbox"/> Yes <input type="checkbox"/>		
Current carer's full name		
<input type="text"/>		
Current carer's address		
<hr/> <hr/> <hr/> <hr/>		
Postcode		
<input type="text"/>		
Carer's contact number (including area code)		
<input type="text"/>		

2 Child's full name

Date of birth (DD MM YYYY)

Date child left your care (DD MM YYYY)

Will this change last longer than 4 weeks?

No Yes

Current carer's full name

Current carer's address

Postcode

Carer's contact number (including area code)

If you need more space, provide a separate sheet with details.

15 Does someone receive Carer Payment or Carer Allowance to care for you?

No **Go to next question**

Yes If you have someone who receives Carer Payment or Carer Allowance for looking after you, they must contact us **within 14 days** of you going into custody, to advise that you are out of their care for a period of time.

Go to next question

Privacy notice

16 You need to read this

Privacy and your personal information

The privacy and security of your personal information is important to us, and is protected by law. We collect this information so we can process and manage your applications and payments, and provide services to you. We only share your information with other parties where you have agreed, or where the law allows or requires it. For more information, go to servicesaustralia.gov.au/privacypolicy

Declaration

17 I declare that:

- before going into custody I was willing to work and that I was actively looking for paid work or doing an activity approved by Services Australia or my Employment Services Provider (including full-time or concessional study) or was exempt from seeking paid work or had an incapacity for which I have provided a medical certificate.
- the information I have provided in this form is complete and correct.

I understand that:

- information I have provided may be used to make sure both relevant third parties and I receive the correct payments. Limited information may be disclosed to third parties where my circumstances affect their entitlement.
- information relating to programs jointly administered with another department may be passed to that department and/or its contracted service providers.
- I must notify Services Australia of any changes to this information **within 14 days** of the change(s) occurring.
- mutual obligation requirements means activity test or participation requirements under the *Social Security Act 1991*.
- Services Australia can make any inquiries necessary to make sure I receive the correct amount of payment.
- giving false or misleading information is a serious offence.

Your signature



Date (DD MM YYYY)