

**STATE OF NEW MEXICO  
WORKERS' COMPENSATION ADMINISTRATION**

\_\_\_\_\_, WCA No.: \_\_\_\_\_  
Worker,  
v. \_\_\_\_\_, and  
\_\_\_\_\_,  
Employer/Insurer.

**WORKERS' COMPENSATION COMPLAINT**

1. Type of injury: Accidental Work Injury/Occupational Disease
2. Worker's full name: \_\_\_\_\_  
Mailing address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
E-mail address: \_\_\_\_\_  
Worker's highest level of school completed: \_\_\_\_\_  
Worker's date of birth: \_\_\_\_\_ Age: \_\_\_\_\_ Sex: \_\_\_\_ M \_\_\_\_ F  
Worker's Social Security Number: \_\_\_\_\_
3. Full name of Employer: \_\_\_\_\_  
Employer's address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Email address: \_\_\_\_\_
4. Insurance Carrier: \_\_\_\_\_  
Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
E-mail address: \_\_\_\_\_
5. Date of accident: \_\_\_\_\_  
City and county of accident: \_\_\_\_\_  
How did the accident occur: \_\_\_\_\_  
Nature of injury: \_\_\_\_\_

- Part(s) of body injured: \_\_\_\_\_
- First date Worker was unable to perform job duties: \_\_\_\_\_
6. Worker's job at time of accident: \_\_\_\_\_
- Worker's average weekly wage: \_\_\_\_\_ To be determined/disputed
- Worker's Weekly compensation rate: \_\_\_\_\_ To be determined/disputed
7. Doctor's name: \_\_\_\_\_
- Mailing address: \_\_\_\_\_
- City/State/Zip: \_\_\_\_\_
- Telephone: \_\_\_\_\_
8. Doctor who set maximum medical improvement: \_\_\_\_\_
- Date of maximum medical improvement: \_\_\_\_\_ Unknown/To be determined
- Impairment rating: \_\_\_\_\_ Date assessed: \_\_\_\_\_ Unknown/To be determined
- Has Worker been released back to work by a Doctor? ☐ Yes ☐ No
- If yes, please indicate the date Worker was released to work: \_\_\_\_\_
- Has Worker returned to any work since the accident? ☐ Yes ☐ No
- If yes, please indicate date Worker returned to work: \_\_\_\_\_
9. Current employer's name: \_\_\_\_\_
- Mailing address: \_\_\_\_\_
- City/State/Zip: \_\_\_\_\_
10. Medicare eligibility:
- Is Worker a current Medicare beneficiary? ☐ Yes ☐ No
- Has Worker applied for Social Security Disability benefits in the past 5 years? ☐ Yes ☐ No
- Has Worker been diagnosed with end stage renal disease? ☐ Yes ☐ No (See 42 U.S.C. § 426-1)
11. Benefits or relief sought by Worker:
- ☐ All benefits entitled to under the New Mexico Workers' Compensation Act
- ☐ Temporary total disability ☐ Death benefits
- ☐ Permanent total disability ☐ Attorney fees
- ☐ Permanent partial disability ☐ Disfigurement
- ☐ Safety device increase (name device): \_\_\_\_\_
- ☐ Mental impairment: ☐ Primary ☐ Secondary
- ☐ Medical benefits (list here or attach unpaid bills): \_\_\_\_\_
- ☐ Determination of: ☐ Bad Faith/Unfair Claims Processing ☐ Fraud or ☐ Retaliation
- ☐ Other (specify): \_\_\_\_\_

12. Complaints by Employer:

- ☐ Determination of compensability/benefits
- ☐ Safety device decrease (name device): \_\_\_\_\_
- ☐ Reimbursement right
- ☐ Credit for overpayment
- ☐ Suspension or reduction of benefits (state grounds):
- ☐ Other (specify):

13. State all reasons supporting this complaint (be specific; use additional pages, if necessary):

14. Is an interpreter needed for the hearings on this complaint? ☐ Yes ☐ No

If yes, what language? \_\_\_\_\_  
(Employer will pay for cost of interpreter)

15. Do you have the equipment needed to attend mediation and hearings via online video link or telephonically? ☐ Yes ☐ No

16. If not, the WCA will provide the equipment. Which office is closest to you?

☐ Albuquerque ☐ Farmington ☐ Hobbs ☐ Las Cruces ☐ Las Vegas ☐ Roswell  
☐ Santa Fe

\_\_\_\_\_  
Filing party signature Date

\_\_\_\_\_  
Print name

\_\_\_\_\_  
Attorney's signature Date

\_\_\_\_\_  
Print name

\_\_\_\_\_  
Filing party /attorney's address

\_\_\_\_\_  
Filing party /attorney's city, state, zip

\_\_\_\_\_  
Filing party /attorney's telephone

\_\_\_\_\_  
Filing party / attorney's e-mail address for service

**INSTRUCTIONS FOR USE:** A Summons for each responding party shall be filed with the Complaint.

If the Worker is filing this Complaint, the Worker shall also complete and attach the Worker's Authorization for Use and Disclosure of Health Records.

Parties with questions may call the Ombudsman Hotline at 505-841-6894 or 1-866-967-5667.