Project/Job Return Form

Part Number	Job #	Phase	Code	Qty	Description	PO #	Transfer to Job	Phase
Project Manager:						**Date:**		

Reason Codes:

A= Parts were overstock or extras and not needed.
B= Parts were replaced or not needed and should be removed from the Job.
C = Parts were damaged or failed and need to be returned to Vendor for replacment or repair.
D= Parts were unused and will not be needed and are to be returned to Vendor for Credit.